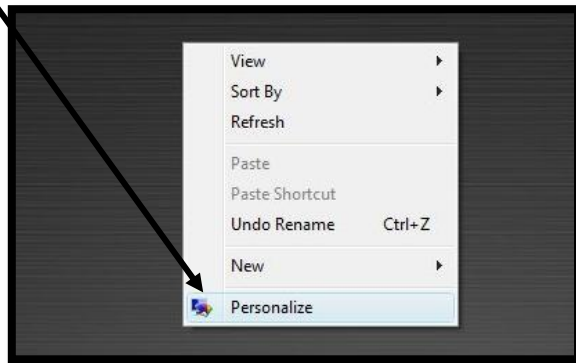


Marjon Laptop Support

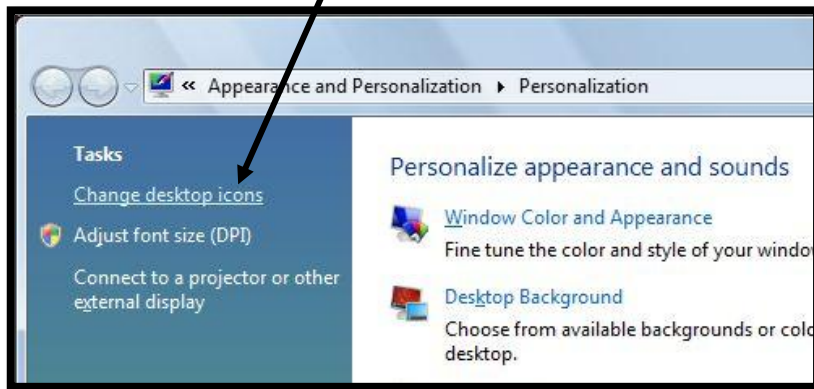
Adding My Documents and My Computer Icons to your Desktop

This guide shows how to create shortcuts to My Computer and My Documents on your desktop like you would find on a Windows XP computer.

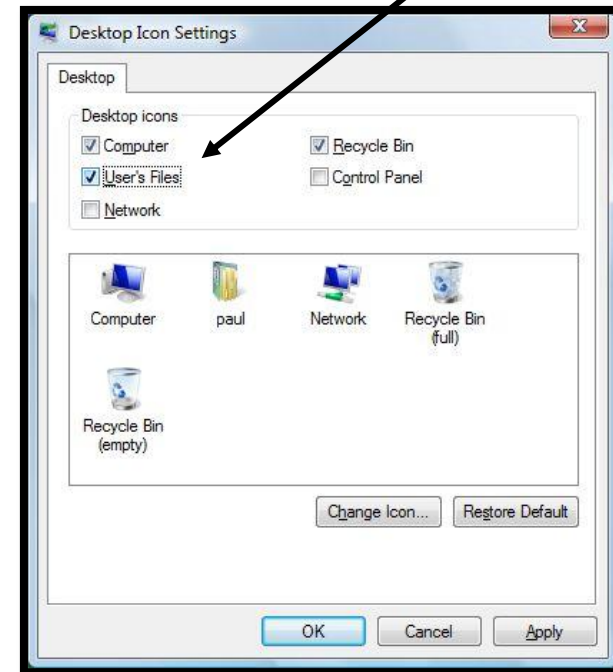
Step 1) Right-click on an empty part of your **desktop**, and then click **'Personalise'**.



Step 2) Press the **'change desktop icons'** link in the top-left corner of the window:



Step 3) Select the tick boxes next to **'Computer'** and **'Users Files'** and then click **OK**.



You should now have easy access to your files and other areas!

